



June 2023

Dear Parent/ carer,

School day September 2023

In the summer term last year, we wrote to inform you of some adaptations to our school day, which included introduction of warning bells so the school day began at 8.35am, warning bells at the end of social time and a reformatted timetable on Wednesdays to accommodate a period 6. We said that we would review these changes in the summer term of 2023.

Feedback from students and staff have suggested that it would be useful if the length of the school day followed the same pattern each day and if transition time introduced with our warning bells at the end of break and lunchtimes times could also be incorporated between consecutive lessons to assist with movement around the school site. Students will continue to have five one-hour lessons each day and the total school week will be 32.5 hours in line with regulations stipulated by the DfE. To achieve this, it will require making a small adjustment to each day to accommodate these changes. **This means from September 2023 the school day will begin each day at 8.30am and finish each day at 3pm.** I wanted to share these new timings with parents and carers now so that there is plenty of advance notice before the start of the new school year.

Time	Period	Length (mins)
08:30	Registration	15
08:45	Movement time	5
08:50	Period 1	60
09:50	Movement time	5
09:55	Period 2	60
10:55	Break	20
11:15	Movement time	5
11:20	Period 3	60
12:20	Movement time	5
12:25	Period 4	60
13:25	Lunch	30
13:55	Movement time	5
14:00	Period 5	60
15:00	End of day	

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Yours sincerely

A handwritten signature in black ink, appearing to be 'S Cox', written in a cursive style.

Ms S Cox

Headteacher